



Extraordinary Council Meeting

Thursday, 28th January, 2016 at 7.00 pm or immediately following the Cabinet meeting, whichever is the later

Conference Room, Parkside, Chart Way, Horsham

To: All Members of the Council

You are summoned to the meeting to transact the following business

Agenda

	Page No.
1. Apologies for absence	
2. Declarations of Members' Interests To receive any declarations of interest from Members	
3. Announcements To receive any announcements from the Chairman of the Council, the Leader, Members of the Cabinet or the Chief Executive	
4. Minutes of the Employment Committee To receive the minutes of the Employment Committee of 20 th January 2016 and, if approved, to adopt any recommendations contained therein	1 - 2
5. Appointment of Interim s151 Officer Section 151 of the Local Government Act 1972 requires every local authority to make arrangements for the proper administration of their financial affairs and requires one officer to be nominated to take responsibility for the administration of those affairs. The Section 151 officer must be a qualified accountant belonging to one of the recognised chartered accountancy bodies. The Section 151 officer has a number of statutory duties, including the duty to report any unlawful financial activity involving the authority (past, present or proposed) or failure to set or keep to a balanced budget. The Section 151 officer also has a number of statutory powers in order to allow this role to be carried out, such as the right to insist that the local authority makes sufficient financial provision for the cost of internal audit. Katharine Eberhart, Director of Corporate Resources is the Council's s151 officer and leaves at the end of the month to take up her new role as Director of Finance with West Sussex County Council. Pending the commencement of duties by the new Director it will be necessary to appoint an interim s151	

officer. Subject to Council's agreement, the interim role has been offered to Peter Stuart, Head of Finance and HR at Mid Sussex District Council. Council is therefore **Recommended** to appoint Peter Stuart, Head of Finance and HR at Mid Sussex District Council as the interim s151 officer for Horsham District Council until the commencement of duties by the new Director of Corporate Resources.

6. **Urgent Business**

To consider matters certified by the Chairman as urgent